

*Messrs.*

**CLIENTS**  
***Their Seats***

**OBJECT: NOTE ACCORDING TO AND FOR THE EFFECTS OF THE ARTICLE 13 OF THE LEGISLATIVE DECREE RELATIVE TO THE PROTECTION OF PERSONAL DATA**

With the following we wish to inform that according to and for the effects of the article 13 of the legislative decree 196/2003 :

1) the above mentioned legislative decree foresees a series of obligations with respect to the whom carries out "treatments" (that is to say collection, registration, elaboration, preservation, communication, circulation and so on) of personal data referred to other subjects.

2) the treatment of your personal data which we are holding or which you will be asked or we will be noticed from you or from third parties is being/will be treated in enforcement of :

- legal obligations (*i.e. invoicing, compulsory account keeping and registrations, and so on*);
- contract obligations (*i.e. supply/sales reports*);
- other finalities (*i.e. clients/suppliers potential researches, market surveys and so on*);

3) the treatment will be carried out with manual and/or IT systems suitable to memorizing, managing and sending the data itself following logics strictly correlated to the finalities themselves on the basis of the data in our possession and with the engagement from your/our side to opportunely let us know eventual amendments, integrations and/or revisions.

4) your data will be transmitted according to the law obligations or for exclusive functional reasons to :

- the following public agencies or private institutions or also in consequence of inspections or verifications (*i.e. Financial Administration, the organs of tributary Police, judicial Authorities, Italian Stock Exchange Office, Job Inspectorate, ASL, Social Insurance Offices, ENASARCO, Chamber of Commerce and so on*);
- subjects who may reach your data according to law dispositions or secondary prescribing or EC rules; other subjects (*i.e. subjects who carry out activities of trade promotion, statistical data and market surveys and so on*);

5) releasing the above mentioned data from your side is part of a kind and optional disposition according to the different finalities of the treatments.

6) In the case of your refusal in granting the data or allowing their treatment or their communication the following may derive :

- impossibility establish or pursue the relationship or carry out some operations if the data are necessary to the execution of the relationship or of the operation;
- impossibility to carry out some of the operations which suppose beforehand the communication of the data to subjects whose function is connected to the execution of the same operations;
- the lack of communication of the data to subjects who carry out further activities not connected to the execution of the relationship from function point of view;

7) the holder of the treatment of the data is:

**SATRIND S.p.A.**

The responsible for the treatment of the data is:

**IT Manager**

8) According to the article 7 of the **legislative decree 196/2003** in your respect it is foreseen the exertion of some of the rights and particularly:

- to know the existence or not of personal data which are of your concern and their communication into an intelligible form;
- to be informed about the holder, about the finalities and formalities of the treatment and the eventual responsible, about the subjects or categories of subjects to whom the personal data may be informed;
- to obtain the amendment, the revision or the integration of the data;
- to obtain the cancellation, the conversion in a anonymous form or the restriction of the same data;
- for self-reasons to set oneself against the treatment of the data except for the limits established by the Law;
- to set oneself against the dispatch of advertising material or against the accomplishment of market surveys or trade communication.

We therefore kindly ask to give expression to your consent in writing and to the above mentioned treatment(s) and to the consequent possible communication and/or circulation and also your engagement to opportunely let us know the eventual amendments of the data in our possession.

Signature

**SATRIND S.p.A.**